Is practitioner right person to progress this case?

No

Yes

Identify if other practitioners are (or were) involved with the child

- Check with family, or
- Check with Central CASA Team, or
- Check MASH
- Otherwise you may identify appropriate new involvements via
  - Family Service Directory [www.merton.gov.uk/fsd](http://www.merton.gov.uk/fsd)

Share observations between Lead Agency and/or involved practitioner and agree next steps, including who best to continue as Lead Coordinator

- **CASA embedded within Children’s Trust processes.**
  - The CASA does not change the statutory obligations of agencies, and Merton procedures for accessing these services must continue to be followed.
  - Statutory interventions are not shown in this diagram

**Concern is Child in Need (CIN) or Child Protection (CP)**

Yes

**Follow London Child Protection Procedures for Child in Need (CIN) which includes Child in Need of Protection (CP)**

- Telephone Merton MASH (Multi-Agency Safeguarding Hub) 020 8545 4226/7 first to consult/discuss
- Where there are Child Protection concerns, case will be acted on immediately; follow up with details on either Safeguarding Children Referral Form or - where appropriate, on or supported by, an updated CASA - within 24 hours
- For all other concerns CASA needed to progress the referral.

**Identify if other practitioners are (or were) involved with the child**

Check if Common Assessment (CAF or CASA) recently done

Lead Coordinator already agreed?

Yes

Identify if other practitioners are (or were) involved with the child

- Check with family, or
- Check with Central CASA Team, or
- Check MASH
- Otherwise you may identify appropriate new involvements via
  - Family Service Directory [www.merton.gov.uk/fsd](http://www.merton.gov.uk/fsd)

Share observations between Lead Agency and/or involved practitioner and agree next steps, including who best to continue as Lead Coordinator

Start/End

Child has additional needs?

Yes

Identify likely support required. Consult & involve practitioners as appropriate

In particular, for Child Protection concern, see orange box

Is a CASA, or CASA Review required?

Yes

Undertake, or Review and update, Common Assessment as appropriate

- **CASA embedded within Children’s Trust processes.**
  - The CASA does not change the statutory obligations of agencies, and Merton procedures for accessing these services must continue to be followed.
  - Statutory interventions are not shown in this diagram

Undertake Common Assessment. Analyse information gathered for what needs to change. Agree Plan of Action. At MWBM Enhanced Level (sometimes also at Universal Level) call multi-agency Team Around the Child/Family (TAC or TAF) meeting. Agree who will lead on CASA.

Copy of CASA form (including Action Plan and any CASA Reviews and supporting Web of Change (WoC) tool, to all practitioners involved, to family, and to Central CASA Team

Agree Review timescales. May be single agency, joint or multi-agency solution. Or may require referral. (Gain consent again if needed)

Review impact of actions initially e.g., after 4-6 weeks, then e.g., every 2-3 months as appropriate through to Closure

No

Transition back to mainstream service

Yes

Handle transition back to mainstream service

Is a CASA, or CASA Review required?

Yes

Undertake, or Review and update, Common Assessment as appropriate

- **CASA embedded within Children’s Trust processes.**
  - The CASA does not change the statutory obligations of agencies, and Merton procedures for accessing these services must continue to be followed.
  - Statutory interventions are not shown in this diagram

Undertake Common Assessment. Analyse information gathered for what needs to change. Agree Plan of Action. At MWBM Enhanced Level (sometimes also at Universal Level) call multi-agency Team Around the Child/Family (TAC or TAF) meeting. Agree who will lead on CASA.

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Agree Review timescales. May be single agency, joint or multi-agency solution. Or may require referral. (Gain consent again if needed)

Review impact of actions initially e.g., after 4-6 weeks, then e.g., every 2-3 months as appropriate through to Closure

No

Close CASA

End