## Risk Assessment

### London Borough of Merton

#### Use of Mobile Telephones

<table>
<thead>
<tr>
<th>NO.</th>
<th>Hazards Identified</th>
<th>Population Which May Be Affected</th>
<th>Population Particularly at Risk</th>
<th>Severity</th>
<th>Likelihood/Probability</th>
<th>Risk Rating</th>
<th>Further Action?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Physiological &amp; cerebral disorders including memory loss and damage to sensitive parts of the body.</td>
<td>EMP ✓</td>
<td>C/S ✓</td>
<td>CON ✓</td>
<td>V/P ✓</td>
<td>CRN ✓</td>
<td>YPS ✓</td>
</tr>
<tr>
<td>2</td>
<td>RTA when driving</td>
<td>EMP ✓ ✓</td>
<td>C/S ✓ ✓</td>
<td>CON ✓ ✓</td>
<td>V/P ✓ ✓</td>
<td>CRN ✓ ✓</td>
<td>YPS ✓ ✓</td>
</tr>
</tbody>
</table>

**EMP = Employee, C/S = Client / Student, CON = Contractor, V/P = Visitor / Public, CRN = Children, YPS = Young Persons, NEM = New & Expectant Mothers, DIS = Disabled**

**Severity:** 1 = Slight Injury, 2 = Serious Injury, 3 = Major Injury or Death  
**Likelihood/Probability:** 1 = Low, 2 = Medium, 3 = High

### Existing Control Measures in Place

1. Issue/reissue Corporate Guidance on use of Mobile Phones. (Restrict duration and number of calls. Ensure phone is not operated close to sensitive parts of the body)  
   Plan work to ensure land lines are used instead of mobiles.

2. Issue/reissue Corporate Guidance on use of Mobile Phones (Not to be used when on the move)

### Additional Control Measures Required

<table>
<thead>
<tr>
<th>NO.</th>
<th>Measures</th>
<th>Action Plan</th>
<th>Completed</th>
</tr>
</thead>
</table>
| 1   | Managers to monitor telephone bills to ensure no personal calls are made and use of phone is restricted to a total of no more than 20 minutes per day.  
Reinforce this requirement at regular team meetings and appraisals.  
Review whether phone is needed at all.  
Consider use of pagers as an alternative to mobile phone.  
Issue guidance on use of mobile phones. | DATE | WHO | DATE | Signature |
| 2   | Reinforce this requirement at regular team meetings and appraisals.  
Review whether phone is needed at all.  
Consider use of pagers as an alternative to mobile phone.  
Disciplinary action against drivers observed using their phone whilst driving (this includes hands free systems). | DATE | WHO | DATE | Signature |

**Completed By:** Name  
**Signature**

**Date due for review:**

This risk assessment is based upon guidance issued by the National Radiological Protection and the "Stewart Report" of May 2000 regarding the use of mobile phones. There is continuing research into the ill-health effects and this assessment will be reviewed in light of findings arising from any research or findings.

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